



SEAGO TRANSPORTATION ADVISORY COMMITTEE

MINUTES FOR SEAGO TAC

DATE:	May 20, 2010		
TIME:	10:00 TO 2:45		
PLACE:	Cochise Community College Meeting Room, Benson		
	1025 State Hwy. 90, Benson Arizona		
	SHADED ITEMS ARE ACTION ITEMS		
TAC Attendees	Arnold Arvizu - Willcox Bob Hutchins - Patagonia Brad Hamilton – V C Benson Lauren Ortega – Douglas Ed Delgado – Nogales Heath Brown - Thatcher Jesus Valdez – Santa Cruz Co	Karen Lambertson – Cochise Co Mark Hoffman – ADOT Rep Michael Bryce – Graham Co. Mike Lockett – Huachuca City Patricia Morris – Cochise Co Phil Ronnerud –Greenlee Randy Petty - Safford	Sarah Simpson - UCG Scott Dooley – Chair SV Steve Troncale - Tombstone Tom Klimek – Bisbee Reza Karimvand – ADOT Bill Harmon - ADOT
Shaded items are action items.			
ITEM	SUBJECT		
1.	Call to Order and Introductions		
2.	Approval of Minutes of March 25 - APPROVED		
3.	SEAGO Ledger Balances Discussion on the loan of apportionments (cash) to complete our STP ready to go projects. ADOT will loan funding to any SEAGO STP projects this will be ready to obligate in July. SEAGO will meet with ADOT to see if we can pay back the loan in installments. SEAGO will have an updated five year ledger available for the TAC at the July meeting.		
4.	Update on current STP projects: <ul style="list-style-type: none"> • Bisbee Arizona Street will be ready to obligate by July, no later than August 1. • Douglas – Chino Road – 3rd Street was removed by Douglas this year because it will not be ready to obligate in time. We will try and find CBI funding, but will keep it in the TIP in the year 2013. • Cochise County – Davis Road pulled their project from 2010 because it will not be ready to obligate by the July deadline. • TAC voted to award Sierra Vista's Fry Blvd. \$1.8 million (from Chino Road/3rd Street and Davis Road funding) because it will be ready to obligate by the July deadline. Both previous projects will move down on the TIP. • TAC voted to borrow from ADOT the apportionment that was rescinded by FHWA (nearly \$4M). This loan allowed for the completion of our ARRA projects that used STP funds, Bisbee Arizona Street STP Project, and the Fry Blvd. project. SEAGO will pay back the loan to ADOT out of our apportionment each year. SEAGO will retain their OA amounts. APPROVED 		



SEAGO TRANSPORTATION ADVISORY COMMITTEE

MINUTES FOR SEAGO TAC

5.	<p>TIP Report – Administrative Changes</p> <ul style="list-style-type: none">➤ Discussion and Action on current TIP<ul style="list-style-type: none">• SV – Fry Blvd. will be put on the TIP in 2010, and obligate by July 2010, no later than August 30.• Cochise County Davis Road will move to 2012• Chino Road/3rd Street will move down to 2013 – APPROVED.
5. a	<p>Discussion of policy changes, no action taken:</p> <ul style="list-style-type: none">• Process – Policy for STP project selection will be further revised and brought back to the TAC at the September meeting. Points that were brought up are:<ul style="list-style-type: none">○ Competitive two or three page pre application, then narrow it down to two or three projects that will do a mini-dcr for the TAC to award the STP funds.○ Possible rotation of STP funds like CDBG does.○ Consider a consultant through SEAGO that could help the smaller communities with writing competitive applications.○ Obligate all funds in the year they are apportioned by phasing projects, or doing smaller projects.
6.	<p>Update on on-going TE projects</p> <ul style="list-style-type: none">• Report on on-going TE projects. It was mentioned that Patagonia is still not closed out, so Bob Hutchins will look into that.• Quarterly report was provided to the TAC.
7.	<p>HSIP Update on current sign projects</p> <ul style="list-style-type: none">• SC Co, Douglas, Willcox, Cochise Co. All projects are on track to be obligated by the July deadline. Should anyone not be able to use the HSIP funding, Cochise County can pick up the remainder of the funds.• Process for awarding 2010-2011 projects: SEAGO will be developing a policy for the TAC process for reviewing and awarding HSIP applications. At present, the TAC uses the STP project process. SEAGO is planning all policies to be in draft form by the September meeting.



SEAGO TRANSPORTATION ADVISORY COMMITTEE

MINUTES FOR SEAGO TAC

7. a	<p>Discussion, possible action, and recommendation on future HSIP projects:</p> <ul style="list-style-type: none"> • For 2010: APPROVED <ul style="list-style-type: none"> ○ Sierra Vista was awarded 2009 funds for the traffic signal and turn lane, but would not be able to obligate in time. Therefore, they moved to the next year, and will use 2010 HSIP funds in the amount of \$450,000. ○ Safford was awarded at this TAC meeting the remaining \$150,000 of 2010 funds, for design, scoping and environmental for their traffic signal replacements along their Main Street project. • For 2011: APPROVED <ul style="list-style-type: none"> ○ Safford was awarded \$550,000 at this TAC meeting of the HSIP funding for 2011 to construct the traffic signals. ○ Funding not used because of low bids, etc., can go to signage in any community. The two page application is needed for the project to be awarded by the TAC. SEAGO will let everyone know if there is HSIP funding available after projects get underway.
8.	<p>Transit Report</p> <ul style="list-style-type: none"> • LTAF II – Funding for Transit – There is no LTAF or LTAF II funding, so most of our 5300 rural transit programs will be reducing some of their services. • 2010 Application Round for 5310, 5316 and 5317: SEAGO had 23 agencies apply for 42 grants this year. Normal is around 20. • Benson applied and most likely will be awarded the 5311 new program for rural transportation.
9.	<p>Regional Local Program Reports</p> <ul style="list-style-type: none"> ➤ Round table discussion and reporting on local projects.
10.	<p>District Engineers' Report</p> <ul style="list-style-type: none"> ➤ Engineers' quarterly reports are attached.
11.	<p>Items for General Discussion – We were talked out by this time.</p> <ul style="list-style-type: none"> ➤ But, the TAC would like to see a project management manual for all federally funded projects. Local Government is supposed to be working on this, but we haven't heard anything yet. ➤ They would like a current check list for the environmental, ROW, utility clearances, and other processes, and all the documents that are needed, and in what order. ➤ Discussion on local road traffic counts utilizing STP funds were put on hold until we know whether or not we have any STP funds to use.
12.	Items for Next Meeting TE PRESENTATIONS and a short TAC meeting for updates.
13.	Next Meeting Date July 15
	Adjourn at 2:45

Action may be taken on any item on the agenda