



SEAGO TRANSPORTATION ADVISORY COMMITTEE

MINUTES FOR SEAGO TAC

DATE:	September 16, 2010		
TIME:	10 AM to 2 PM		
PLACE:	Cochise College, Benson		
	SHADED ITEMS ARE ACTION ITEMS		
TAC Attendees	Alan Baker - Clifton Arnold Arvizu - Willcox Bob Hutchins - Patagonia Bob Butterworth - Bisbee Brad Hamilton – V C Benson Cindy Jensen - Bisbee Flavio Gonzalez - Nogales	Heath Brown - Thatcher Jesus Valdez – Santa Cruz Co Jeffrey Miles - ADOT Karen Lambertson – Cochise Co Mark Hoffman – ADOT Rep Michael Bryce – Graham Co. Mike Lockett – Huachuca City	Randy Petty - Safford Sarah Simpson - UCG Scott Dooley – Chair SV Susan Anderson - ADOT Tom Klimek – Bisbee Tom Engle - ADOT
Shaded items are action items.			
ITEM	SUBJECT		
1.	Call to Order and Introductions		
2.	Approval of Minutes of July 15 – Approved		
3.	Approval of 2011 SEAGO Work Program and ADOT JPA – Approved with no discussion.		
4.	SEAGO Ledger Balances <ul style="list-style-type: none"> Projects are in different years from the TIP because of the uncertainty of the restoration of funding, and, it matches the 2010 TIP #5. Mark and Sharon will update the SEAGO 2011 TIP to reflect the SEAGO ledger for the next meeting. 		
5.	TIP Report: <ul style="list-style-type: none"> We are still working off the 2010 TIP #5, but the new 2011 TIP has been reformatted to reflect a fiscally constrained TIP. It will be sent to FHWA for approval within the next two weeks. 		
6.	Coordinated Border Infrastructure Presentations: APPROVED <ul style="list-style-type: none"> Presentations were provided, and the following are the ranked projects that will be sent to ADOT Sept. 17. <ol style="list-style-type: none"> -Santa Cruz County – West Frontage Road -Cochise County - Davis Road -Santa Cruz County – Palo Parado 		
7.	HPMS – Func Class Update <ul style="list-style-type: none"> HPMS training will be in December. Sharon will set it up and send out the date Use of STP funds to hire a consultant to do traffic counts: <ul style="list-style-type: none"> Discussion on utilizing STP funding, with match funding available through SEAGO, for a complete regional traffic count , HPMS data entry, interactive map, and other details. Attached is the information. TAC has requested that we bring it to the Admin., and Exec. boards for comments, and if approved, move toward an RFP to determine the cost of the 		



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	<p>project.</p> <ul style="list-style-type: none"> o SEAGO will then return to the TAC with the RFP, and if it is decided to move forward, a choice on the consultant will be made and brought before the regional council for approval. o This is just a preliminary step to resolve the issue of some members being non-compliant with FHWA with their traffic counts. This decision will allow SEAGO to advertise for RFP to determine the actual costs. Once the RFP are submitted, it will be brought back to the TAC for discussion and decision. - APPROVED
8.	<p>Project Selection Procedures – Ranking Process:</p> <ul style="list-style-type: none"> • Now that SEAGO has more than STP and TEA projects to rank, it was discussed that SEAGO staff bring before the TAC a process by which all funding projects can be discussed and ranked. The updated and corrected procedure is attached. APPROVED
9.	<p>Transit Report: Sharon provided the quarterly transit update report. It is attached.</p>
10.	<p>ADOT Rep. Report – PARA apps are due September 29 – Mark Hoffman</p>
11.	<p>Regional Local Program Reports</p> <ul style="list-style-type: none"> ➤ Round table discussion and reporting on local projects.
12.	<p>District Engineers’ Report</p> <ul style="list-style-type: none"> ➤ Engineers’ quarterly reports are provided in the agenda packet
13.	<p>Items for General Discussion –</p> <p>Sharon announced her resignation from SEAGO. She will be taking a Senior Planners position at WACOG. Her last week at SEAGO is tentatively scheduled for the third week in October. She will be starting at WACOG on November 1.</p>
14.	<p>Items for Next Meeting :</p> <ul style="list-style-type: none"> • ROW training will tentatively be scheduled for November 18 – from 10 – 4. A short TAC meeting will be held from 9 to 10. Sharon will set up everything and let everyone know if this date will work. • Func Class Training: Mark will try and set up a Func Class training for January’s meeting. • HSIP Application Process and Training: TAC would like to have an overall training on HSIP at some point. Mark will work on scheduling that with ADOT. • HPMS Training is scheduled for December 2.
15.	<p>Next Meeting Date November 18 – and possible ROW training</p>
	<p>Adjourned at 2:00 p.m.</p>

Action may be taken on any item on the agenda

**SEAGO
CBI OVERALL RANKING OF PROJECTS
SEPTEMBER 16, 2010**

TAC Ranking

September 16, 2010

DATE

Sponsor	Project	Ranking
Santa Cruz County	West Frontage Road Extension: Calabasas to Yavapai Road and intersection improvements	1
Cochise County	Davis Road from HW 191 to SR 80	2
Santa Cruz County	Palo Parado Roadway and Bridge Project	3



SEAGO TAC
2011 MEETING DATES

EVERY OTHER MONTH ON THE THIRD THURSDAY

JANUARY 21	ELECTION OF OFFICERS
MARCH 17	SELECTION OF STP PROJECTS
MAY 19	SELECTION OF 2013 HSIP PROJECTS
JULY 21	
SEPTEMBER 15	APPROVAL OF ADOT WORK PROGRAM AND CONTRACT
NOVEMBER 17	
DECEMBER	HPMS TRAINING

- Trainings will be provided, when possible, after TAC meetings, to consolidate travel costs.
- Dates are subject to change, pending other transportation commitments.